



## Chase Multimedia in the Classroom Awards Rules & Regulations

Projects must be a collaborative effort between teachers and students and all entries must be signed by the principal or headmaster of the school. Schools may submit multiple entries but only one award will be given to an individual school. Submissions that are considered obscene or libelous, or that infringe on any copyright, will be disqualified.

A completed, signed entry form must accompany each entry. To ensure safe delivery, please send entries in bubble envelope or other protective container. Winning schools must obtain **parental or guardian signed Release Forms from all students participating in the project**. These forms are necessary for THIRTEEN & WLIW21 to be free to exhibit selected projects on the Internet. If a project incorporates the names or images of people, or incorporates pre-existing material (art, photographs, music, literature, etc.) appropriate permissions should be obtained.

### Video submissions

Total run time must not exceed fifteen (15) minutes in length. Longer projects may be excerpted to meet this guideline. There is no minimum length requirement. Each video must be submitted in digital format. Video may be submitted on DVD format compatible with Windows Media Player, Real Player or Quick Time. Video may not be submitted via email. Each DVD should be clearly labeled with the name of the school, title of the project and total running time.

### Web-based submissions

There are no minimum or maximum size requirements for a Web-based submission. Each entry must be submitted on CD, on a zip drive, or a URL which is clearly printed on the entry form. Project must run perfectly, with no technical problems or error messages. Users must be able to progress along a logical path to find information. All buttons and navigational tools should work as intended. All permissions to use text, graphics, audio, video, etc. must be cleared. Sources within the project must be properly cited. In accordance with the Children's Online Privacy Act 1998, submissions must not contain any personal information about the children working on or included in the project, or solicit any personal information from children that would facilitate locating or contacting any specific individual physically or online.

**For additional information, contact 212.560.2032 or [chaseawards@thirteen.org](mailto:chaseawards@thirteen.org).**